

**Malvern Red & Black Society**  
**Executive Committee**  
**Tuesday, July 9, 2019**  
**7:00 p.m., Masemann Residence**

Present: Sandra Burk (Chair), Adele Ashby, David Fuller, Donna Halliday, Joyce Heighway, Vandra Masemann, Volker Masemann, Lois Maxwell, Rod Tennyson, Bob Watson  
Regrets: Irene Hubel, Dianne Renwick

**1. Minutes of June 11, 2019 meeting**

Moved acceptance of the Minutes of the June 11<sup>th</sup> meeting: A. Ashby, seconded by J. Heighway  
Carried.

**2. Matters arising from the Minutes**

• **The Big Book**

Vandra reported that she finalized the draft letter she prepared on behalf of Principal B. Shaw regarding ownership of the "Big Book." The Principal will put the letter on school letterhead for the MRBS to include with the application for the Federal grant.

• **1967 Book of Letters Missing Item from Archives Room**

The Book of Letters, a 1967 Centennial project, a compilation of letters from elected officials, including then Prime Minister Pierre Elliot Trudeau and others, outlining their hopes for the future of Canada. The book went missing from the Archives room some time ago. In an effort to locate the book, Principal B. Shaw put out a notice to staff but no response has been received to date.

• **Display of Archival Materials**

- As previously reported, the Principal agreed to our proposed themed displays of archival materials in the endless loop display case on the ground floor. The first display this fall will be Vandra's Power Point presentation on the archives, along with some related archival items. Vandra and Rod to take the lead on this project.
- Vandra and Rod to follow-up in the fall with Sean Mathews, Media Arts teacher, about involving students in developing digital displays of archival materials, including short videos along the lines of Heritage Minutes.

• **Recruitment of Volunteers to Serve on MRBS Executive**

Sandra posted on Facebook on June 11<sup>th</sup> to see if there are any interested candidates and Vandra posted a follow-up. Although several people "liked" the post, so far no volunteers have stepped forward.

• **Commencement**

Vandra Masemann attended the June 28<sup>th</sup> Commencement on behalf of the MRBS and OMF and reported on the new event location and streamlined ceremony. Copies of the programme were circulated for information. Vandra relayed Joyce's earlier suggestions to the Principal for consideration for next year's Commencement.

• **MRBS Award**

At the June 28<sup>th</sup> Commencement, the \$200. MRBS award for the student who most exemplifies the Malvern spirit was given to Lily McDonald. She was the first Valedictorian to receive the MRBS Award.

• **Application for Charitable Tax Status – B. Watson/Volker Masemann**

The application remains in abeyance.

• **Cenotaph Repairs - Vandra Masemann**

Vandra has not yet received a quote from Sanderson Monuments for repair of the damaged letters on the Cenotaph plinth. She will follow-up with Sanderson and provide

photos of the damaged letters. If approved, repair should be done in time for Remembrance Day in November.

### **3. Announcements**

No announcements.

### **4. President's Report – Sandra Burk**

Sandra had nothing to report.

### **5. Communications Reports –**

- **Vandra Masemann – mail**
  - Vandra advised that one donation was received and one *Musings* returned.
  - Vandra reported that she sent the missing tax receipt along with a letter of apology and thanks to the donor by registered mail. Also, Vandra followed up with Lorie McCauley and tax receipts have been mailed to the three other donors. The letter to Dr. Donald Norris, telling him of Mrs. Sutherlands' donation in his honour, was personally delivered to him by Joyce Heighway.
- **Bob Watson – email**

Bob reported that there were no new emails for MRBS, the 1940s or 1960s.
- **Dianne Chadwick – database**

There was no report in Dianne's absence.
- **David Fuller – website, Facebook - discussion of Members List**
  - David reported that he has posted previously-provided 2018 minutes (Feb. to Sept. 2018) to our website. Sandra to forward additional minutes (Oct. 2018 to June 2019) for posting.
  - David also reported that he received positive feedback on his D-Day article that was published in the June 3<sup>rd</sup> issue of the *Beach Metro News*.
  - Vandra reported that she has renewed the malverncollegiate.com domain hosting.

Moved acceptance of Communications reports: A. Ashby, seconded by Volker Masemann.  
Carried.

### **6. Treasurer's Report – Bob Watson**

- Bob reported a June 30th fiscal year-end balance of \$2,265.62 in our bank account.

Moved acceptance of the Treasurer's report: B. Watson, seconded by D. Fuller.  
Carried.

### **7. Archives Committee Report – Vandra Masemann**

- Donna reported that she has gone through all of the boxes and cupboards in the Archives room. Items have been accessioned, photographed and added to the database. Clothes, books on shelves, newspaper clippings and trophies that are on display remain to be done.

Moved a vote of thanks to Donna Halliday for her dedication and hard work on this project:  
Vandra Masemann, seconded by everyone (it was unanimous).  
Carried.

### **8. Improving MRBS Communications**

- Sandra reported that she posted on Facebook on July 9th in search of a Malvernite with web design experience to volunteer to lead this initiative. So far a few people have "liked" the post, but no one has offered to lead the project.

- Vandra reported that Erik Malmsten is reviewing/correcting copies of the Muses to ensure that they are all in the same format.

## 9. 2019-2020 Meeting Schedule

- Vandra applied for permit. MRBS meetings will continue to be held in the MCI Archives Room 202A at 7:00 p.m. on the 2<sup>nd</sup> Tuesday of each month (with a few exceptions e.g., March break, November AGM, December holiday dinner, July BBQ).  
Dates are as follows:  
2019 - September 10<sup>th</sup>; October 8<sup>th</sup>  
2020 - January 14<sup>th</sup>; February 11<sup>th</sup>; March 10<sup>th</sup>; April 14<sup>th</sup>; May 12<sup>th</sup>; June 9<sup>th</sup>
- 2019 AGM will be held on Saturday, November 2<sup>nd</sup>, from 1:00 to 4:00 p.m. in the MCI Library (main floor)
- The Archives Committee will meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month in the Archives Room 202A.

## 10. Other/New Business

- **Fall *Musings***

The following topics were suggested for the fall *Musings*:

- new format of graduation ceremony;
- publicize MRBS award and name of award winner;
- Reese Fallon Scholarship;
- advertise our new Archival Display case;
- information on Digitization of Archives (let people know what's in the archives and how to access it through TDSB, advertise that MRBS funded this project and solicit donations for future work);
- David Fuller's database of Malvern war veterans;
- tribute to Evan Butchers; and
- In Memoriam.

## 11. Next Meeting

**Tuesday, September 10th, 7:00 p.m. – MCI Archives, Room 202A**

## 12. Motion to Adjourn

Moved by A. Ashby. The meeting ended at 8:45 p.m.