

**Malvern Red & Black Society**  
**Executive Committee**  
**7:20 p.m., February 13, 2018**  
**Archives Room, Malvern CI**

Present: Evan Butchers (Chair), S. Burk, A. Ashby, D. Fuller, J. Heighway, Vandra Masemann, Volker Masemann, D. Chadwick, V. Tsorlinis, R. Watson

Regrets: I. Hubel, R. Tennyson

**1. Minutes of December 13, 2017 Meeting**

Motion: That the Minutes of the December 13, 2017 meeting be accepted.

Moved by Adele Ashby, seconded by Volker Masemann.

Adopted.

**2. Matters arising from the Minutes**

- For privacy reasons Sandra Burk suggested that names of individuals making enquiries/requests/donations, etc., be omitted from the MRBS minutes. Discussion took place concerning reporting of positive news and notices re: the passing of Malvern alumni. It was agreed that, in future, names will not be published unless permission is received, but notification of alumni deaths will continue to be posted/published as they are taken from various media outlets so are public information.

**3. Announcements**

- Annual Winter Blues fundraiser will be held on Sat. Feb. 24<sup>th</sup> at the Royal Canadian Legion, #11-9 Dawes Rd. Tickets \$40. Each or 2 for \$75.
- At its February 6<sup>th</sup> meeting, Malvern School Council was scheduled to consider other ideas for fundraising events, including the possibility of a Boardwalk Ball.
- Scholarship Funding – changes to process to be clarified as relates to the status of OMF and MRBS awards and re: Mr. Somerville's fund. Criteria for scholarships may have to change.

**4. President's Report – Evan Butchers**

The President reported that as a result of the November 4, 2017 AGM, the MRBS will continue.

Current MRBS Executive is as follows:

- New President = Evan J. Butchers
- New Vice-President and Secretary = Sandra J. Burk
- Member at Large = Joyce Heighway
- Member at Large = Dianne Chadwick
- Member at Large = Lois Maxwell
- Member at Large = Vicky Tsorlinis
- Member at Large = Adele Ashby.

**5. Vice President's Report – Sandra Burk**

- Nothing to report.

## 6. Communications Reports

### Vandra Masemann - mail

- Vandra advised that due to increase in faculty members, the MRBS and OMF no longer have mailboxes in the school office, just an envelope for each.

### Bob Watson – email, phone

- Telephone hotline – 0 calls.
- 1940s – 0.
- 1960s – 1 request for copy of back-issue of *Muse*.
- Red and Black – 3 emails received.

### Dianne (Renwick) Chadwick – database

- Dianne reported that there have not been many changes to the database.
- Dianne will collect names of deceased alumni from Facebook and from Malvernites: This is Your Life site.
- Adele Ashby to review 2013 – 2017 issues of *Musings* and compile a list of deceased alumni/MRBS members and provide Dianne and David Fuller with list, so that database and Members' List can be updated.
- Vandra Masemann will provide Dianne with 2011 – 2018 MRBS Donors' Lists and Dianne will create database for same.

### David Fuller – website, Facebook - discussion of Members' List

- David raised possibility of membership "plug-ins" for Wordpress, where names can be tracked in your domain. He will discuss this further with D. Chadwick.

Moved acceptance by Evan Butchers, seconded by Vandra Masemann.  
Adopted.

## 7. Treasurer's Report – Bob Watson

- Bob reported the remaining bank balance of \$717.24.

## 8. Report on New Fundraising Regulations (from OMF Meeting)

Vandra Masemann reported as follows re: information received at last OMF meeting:

- Fundraising rules have changed to be more efficient.
- TDSB now has its own portal for receiving donations, called School Cash Online. Payments for any school event or purchase can now be made online at <https://tdsb.schoolcashionline.com>  
There is no administration fee. TDSB disburses funds in the budget for the school for which the funds were donated and files reports with CRA/Charitable Organizations Tax.
- The School Council compiles a list of needs and what issues/causes they want to fundraise for. The Principal chairs the meeting at which they decide how the funds will be allocated.
- The MRBS and OMF are considered to be "non-profit associations loosely associated with the school". This leaves MRBS and OMF very isolated in the decision-making process.
- As a non-profit association loosely associated with the school, MRBS is an autonomous group with an established reputation and has done good works.

Motion: That MRBS begin the application process for charitable tax status and that Volker Masemann obtain an incorporation number.

Moved by David Fuller, seconded by Vandra Masemann.

Adopted.

## **9. OMF Status**

- OMF down to only 4 members. Next meeting scheduled for week of February 20<sup>th</sup>. Vandra Masemann will report back to next MRBS meeting re: outcome of meeting/decisions with respect to OMF's status.

## **10. Archives Memorandum of Understanding**

- Vandra Masemann advised that she contacted the TDSB Archivist concerning ownership and custodianship of the Malvern Archives. Archives are considered an asset. The TDSB Archives are housed at Eastern Commerce School.
- Vandra Masemann's draft Memorandum re: attaching archives to Malvern History Department was distributed along with the Agenda and was reviewed and discussed. It was agreed that the draft Memorandum be amended as follows:
  - by deleting the word "just" from the second sentence of Part 1;
  - by changing the word "could" to "should" in the third sentence of Part 2; and
  - by adding a new Part 6 to provide that, in the event the Archives are moved from MCI, certain donated articles may be returned to the original donors

## **11. Other/New Business**

### **Communicating with Members**

- MRBS has 782 email members and 497 regular or "snail mail" members. As MRBS needs funds in order to continue operating, Evan Butchers suggested that there is a need to move as many members as possible from "snail mail" to email in order to save money and also suggested that to raise money the MRBS run a campaign entitled "Are you in for a fin?", whereby members/alumni are asked to donate \$5.00 to MRBS. Discussion centered on how to reach out to membership and possible payment methods. Dianne Chadwick suggested that Facebook is not the appropriate venue for requesting donations. It was generally agreed that preferred payment methods would be by eTransfer or by cheque made payable to MRBS and mailed directly to Bob Watson. Details/logistics to be worked out by Evan and Bob and brought back to future MRBS meeting. Also, Dianne to provide Evan, Vandra and David with copies of the database.

## **12. Change in MRBS Meeting Dates**

- **Due to March break, next meeting will be on Tuesday, March 20<sup>th</sup> at 7:00 p.m. in the Archives room.**
- Reminder: Except for the above-noted meeting, MRBS meeting dates have been changed to the second Tuesday of every month. Archives Committee will meet the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month.

## **13. Motion to Adjourn**

Moved by Adele. The meeting ended at 8:58 p.m.